



Virginia Aviation Board  
Meeting Minutes

The Virginia Aviation Board held a workshop meeting on Thursday, November 17, 2011 at the Holiday Inn Richmond Airport, 445 International Center Drive, Sandston, Virginia 23150.

MEMBERS

Roger L. Oberndorf, Chairman	Present
Robert S. Dix, Region 1	Present
Larry T. Omps, Region 2	Absent
Alex N. Vogel, Region 3	Present
Thomas E. Inman, Region 4	Present
John Mazza, Jr., Region 5	Present
Richard C. Franklin, Jr., Region 6	Present
Cheryl P. McLeskey, Region 7	Absent

OTHER ATTENDEES

Terry J. Page	FAA Washington Airports District Office
Lori L. Pound	Office of the Attorney General
Randall P. Burdette	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Roger L. Oberndorf,  
Chairman

The chairman called the meeting to order at 9:10 a.m.

2. Review and approve minutes Roger L. Oberndorf,  
Chairman

The August 18 workshop and August 19 meeting minutes were approved with no changes.

3. Reports/Announcements:

- a. DOAV Report Randall P. Burdette  
DOAV

Mr. Burdette updated the board and attendees on aviation issues and activities across the Commonwealth. The presentation topics included SCCAP, Virginia Volunteer Pilot Group, Airport Support Network, NextGen 2025, Aviation Economic Impact Study, Aviation/Aerospace Workforce Development Study, Aviation Competitive Analysis Study, proposed legislation, and upcoming events. Peter D'Alema, Virginia Resources Authority, gave a short update on loans endorsed by the Virginia Aviation Board. A copy of the presentation is available upon request.

b. FAA Report

Terry J. Page  
FAA WADO

Mr. Page reported on FAA's Fiscal Year 2011. The past fiscal year was another year of a 'split' AIP program, with a record seven separate appropriations from Congress. Despite this, FAA was able to prepare 37 new AIP grants in Virginia. AIP grants totaled \$62,653,725.00, utilizing about \$22.4 million in discretionary funds and \$40.2 million in entitlement funding. The projects funded with the \$62 million included \$10 million in safety projects, over \$2 million for obstruction projects, over \$26 million in pavement rehabilitation, and over \$20 million for new construction, with remaining funding going to planning, land acquisition, and other projects.

For Fiscal Year 2012, FAA will be dealing with another reauthorization of the AIP and a reduction in AIP discretionary funds to \$3.35 billion. Mr. Page anticipates that the 2012 legislation will be in place before the spring. Mr. Page encouraged sponsors to begin preparing for the next fiscal year by reviewing their capital improvement plans and beginning implementation steps such as obtaining consultant contracts and preparing for bidding. Mr. Page noted that the projection for 2012 is about \$40 million in discretionary funds and about \$35 million in sponsor entitlements, for an AIP total of approximately \$75 million.

Mr. Page shared some upcoming changes at FAA, including new sponsor access to its grant management program, new processes for electronic payments, and the threshold for a Benefit /Cost Analysis (BCA) increasing to \$10 million.

A copy of the presentation is available upon request.

c. VAOC Report

William Kelly  
VAOC

The VAOC has formed a partnership with the Virginia Association of Counties and the Virginia Municipal League. They are conducting a needs assessment for airports.

A meeting has been scheduled for February 8, 2012, during the General Assembly session, to help members prepare for individual meetings with the senators and delegates to discuss legislative matters concerning their airports.

4. Old Business

a. Airport Program Manual Follow-Up  
• Furniture

P. Clifford Burnette  
DOAV

Mr. Burnette provided a response to the board's request at the last meeting that the department prepare an option for the purchase of terminal building furniture that included local participation. The committee was not convened; however, several committee members were contacted for input.

The August proposal called for 100 percent state participation in the purchase of new furniture with a limit based on public-use space within a terminal. A review of past spending for terminal furniture was used to set the \$8,000 per 1,000 square feet of public-use space limit. The committee did not express any concern with the limit. The proposal offered for the November meeting kept the public-use space limit and reduced the state participation to 80 percent.

The board was polled for reactions. The consensus was to bring the committee together to propose and review different options for addressing funding for terminal furniture. Mr. Burnette asked the board for two representatives to be on the committee. Larry Omph and Cheryl McLeskey were nominated by the board. Mr. Burnette asked Mr. Kelly for VAOC representatives, one from each airport service role.

b. Plan Review Fees  
• Status Report

P. Clifford Burnette  
DOAV

Mr. Burnette provided an update on the board's request for the department to research the fees charged for plan review. Issues that were identified with this practice include localities with airports charging for plan reviews for their own airports, fees adding thousands of dollars to project costs, and plan reviews adding time to a project's duration.

After a cursory review of the issues, the department realized more research would need to be done. As a first step, the department will determine the source a locality's authority to charge these fees. The department will survey all localities with airports to identify which localities charge the fees and how much is being charged. The department will also survey state and federal agencies to learn what types of review fees they see with their projects and what policy they may follow regarding fees. The findings will be reported at the next board meeting.

5. New Business

a. Proposed Wind Turbine on Tangier Island

Scott Abbett, SED, Inc.  
Jon Miles, JMU

Scott Abbett and Jon Miles provided background information on the proposed wind turbine project on Tangier Island. An extensive discussion took place, with input from the board, the presenters, and a member of the town council of Tangier Island. As the proposed turbine location would penetrate Part 77 surfaces, Mr. Inman made a motion to oppose the proposed location for the turbine but not the project itself. The board approved the motion.

b. Virginia Aviation Board Review  
Tentative Allocations from the Commonwealth Airport Fund

J. Michael Swain  
DOAV

For the following Entitlement Utilization Reports, Mr. Franklin made a motion to accept staff recommendations. Mr. Mazza seconded the motion. The board approved the motion.

- Norfolk International Airport for FY2010 and FY2011
- Roanoke Regional Airport for FY2011

For the following 60-day tentative allocation extension requests, Mr. Franklin made a motion to accept staff recommendations with the exception of the recommendation for the Emporia-Greenville Regional Airport. Mr. Mazza seconded the motion. The board approved the motion. Mr. Mazza made a motion to accept the staff recommendation for the Emporia-Greenville Regional Airport. Mr. Dix seconded the motion. Mr. Franklin abstained from the vote. The board approved the motion.

- Danville Regional Airport for the tentative allocation in the amount of \$24,800 received August 19, 2011 for the Runway 2-20 Reconstruction - Fillets (Design) project
- Danville Regional Airport for the tentative allocation in the amount of \$31,200 received August 19, 2011 for the Taxiway H Rehabilitation (Design) project
- Emporia-Greenville Regional Airport for the tentative allocation in the amount of \$180,000 received August 19, 2011 for the Runway 15-33 Rehabilitation (non-AIP) (Construction) project
- Hanover County Municipal Airport for the tentative allocation in the amount of \$164,711 received May 19, 2011 for the Obstruction Removal - Utilities (Design/Construction) Bridge Loan project
- Lake Anna Airport for the tentative allocation in the amount of \$21,920 received August 19, 2011 for the Maintenance Equipment Storage Building (Design/Construction) project

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below. These results are also available at [www.doav.virginia.gov](http://www.doav.virginia.gov). After the allocations were awarded, the following state discretionary funds were available:

Air Carrier/Reliever Discretionary	\$4,895,615.35
General Aviation Discretionary	\$2,202,331.04

No project requests were received for Region 1.

For Region 2, Mr. Franklin made a motion to accept staff recommendations for the allocation of capital funds. Mr. Mazza seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Luray Caverns	Jet A Fueling System (Design/Construction)	Approved	\$69,251.00
	Spill Prevention Control and Countermeasure (SPCC) Plan Update	Approved	\$4,604.00

For Region 3, Mr. Vogel made a motion to accept staff recommendations for the allocation of capital funds. Mr. Dix seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Warrenton-Fauquier	Spill Prevention Control and Countermeasures (SPCC) Plan	Approved	\$3,200.00
	Stormwater Pollution Prevention Plan (SWPPP) Update	Approved	\$2,800.00

For Region 4, Mr. Inman made a motion to accept staff recommendations for the allocation of capital funds. Mr. Mazza seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Hanover County	Easement Acquisition - Obstruction Removal (Berger, Tucker, Tucker and Thompson)	Approved	\$8,700.00
	Runway 16-34 Obstruction Removal - Utilities (Design/Construction) - BRIDGE LOAN - INCREASE/CHANGE IN SCOPE	Approved	\$78,489.00
Lake Anna	Airport Layout Drawing (ALD) & Property Map - Update	Disapproved	N/A
Richmond International	Concourse A Apron Expansion (Non-AIP) (Construction)	Approved	\$1,522,468.82 (Entitlement) \$1,046,260.18 (Discretionary)

For Region 5, Mr. Mazza made a motion to accept staff recommendations for the allocation of capital funds. Mr. Inman seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
William M. Tuck	Apron Rehabilitation and Rotating Beacon Relocation (Construction) - INCREASE	Approved	\$14,653.00

No project requests were received for Region 6.

For Region 7, Mr. Franklin made a motion to accept staff recommendations for the allocation of capital funds. Mr. Inman seconded the motion. The board approved the motion.

Airport	Project Description	VAB Action	Amount
Hampton Roads Executive	Easement Acquisition Services - Runway 10 Obstructions	Disapproved	N/A
Williamsburg-Jamestown	Access Road Rehabilitation (Design) (VDOT required revisions) - INCREASE	Approved	\$26,400.00

6. Public Comment Period

Roger L. Oberndorf,  
Chairman

No public comments were offered.

7. Board Member Comments and Reports

Roger L. Oberndorf,  
Chairman

Mr. Inman announced the 49<sup>th</sup> anniversary of the Washington Dulles International Airport and suggested that the November 2012 meeting be held at the airport to celebrate the 50<sup>th</sup> anniversary.

Mr. Franklin suggested that the board again starting having its meetings around the state. The chairman and several other members were in agreement.

8. Adjournment

Roger L. Oberndorf,  
Chairman

The chairman adjourned the meeting at 12:10 p.m.

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